

INFORMATION CLAUSE – CONFERENCE PARTICIPANT

According to the General Data Protection Regulation of 27 April 2016, hereinafter referred to as GDPR, we would like to inform you that:

- 1) Your personal data controller is the University of Gdańsk, with its seat in (80-309) Gdańsk at ul. Jana Bażyńskiego 8.
- 2) The controller has appointed a Data Protection Officer who may be contacted by phone at (58) 523 31 30 or by e-mail at: iod@ug.edu.pl. The Data Protection Officer may be contacted in all matters regarding the processing of personal data and exercising the rights connected with the processing.
- 3) The University of Gdańsk will be processed the following personal data name and surname, address, telephone number, and e-mail.
- 4) Your personal data will be processed to organize the Conference, as well as for publishing and marketing purposes, closely related to the conference "Fossil Record in Resins and Sediments" in Gdansk on 23-26 May 2023, including the registration of participation, communication with participants in organizational matters, documentation of the course of the Conference, as well as the issue of certificates of participation
- 5) The legal basis for processing your personal data is pursuant to art. 6 sec. 1 lit. e GDPR, in connection with the implementation of the tasks and missions of universities in the field of education, scientific activities, and civic formation, as well as participation in social development and the creation of an economy based on innovation
- 6) Providing data is voluntary, but it is necessary to participate in the conference "Fossil Record in Resins and Sediments" in Gdansk on 23-26 May 2023t. Refusal to provide them is equivalent to not being able to participate od of the conference "Fossil Record in Resins and Sediments"
- 7) Your personal data will be processed on behalf of the data controller by authorized personnel solely for the purposes referred to in section 4.
- 8) Your personal data will be stored until:
 - a) achieving the purpose of the processing, or
 - b) the revocation of the consent on which that processing is based, or
 - c) object to the processing of the data;
 - d) after that period, stored for a period of:
 - e) and to the extent and to the time required by law.After the retention period has elapsed, this data will be irreversibly anonymised.
- 9) Your personal data will not be disclosed to third parties except for cases laid down by law.
- 10) Under the terms of the GDPR you have the right to:
 - a) access your data,
 - b) rectify your data, should it be inaccurate,
 - c) erase your data, restrict the processing of it as well as the right to data portability – in cases laid down by law,
 - d) object to the processing of your data,
 - e) lodge a complaint with a supervisory authority – the President of the Personal Data Protection Office, should you consider that the processing of your data infringes the personal data protection regulations.